MEMBERS' INFORMATION AND COMPUTER TECHNOLOGY (ICT) ALLOWANCE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

FILE

CLAIM BY COUNCILLOR: JESSE GREY

ICT ALLOWANCES FOR THE MONTH OF: NOV

DATE OF PURCHASE	FULL DESCRIPTION OF ICT ITEM PURCHASED	AMOUNT CLAIMED £	AMOUNT CLAIMED p	RECEIPTS ATTACHED* YES	RECEIPTS ATTACHED* NO
18/11	APPLE I PAD 32 WIFI B ✓	250	00		
TOTAL ✓		250	00		

Invoice date 18/11/12 | Supp ID | Gross amt £250.00 | Inv No. — | Due Date 4/1/13

Text (30 chars incl spaces): CLLR GREY – ICT

Acc code	TC	TS	CostC	Cat	Cat	Cat	Net £
J26	EZ		MJ30				250.00

Special instructions: RECEIPT MUST BE SCANNED | CIS: YES / NO

Contact name | Ext No. 6319

PLEASE COMPLETE ONE LINE FOR EACH ITEM CLAIMED FOR AND SIGN BELOW AFTER READING THE DECLARATION.

*FAILURE TO PROVIDE RECEIPTS MAY RESULT IN NON-PAYMENT OF THE CLAIM

I declare that I have actually and necessarily incurred expenditure on ICT equipment for the purposes of enabling me to perform approved duties as a Member of the Council and that I have actually made the payments shown

Signature of Member:..... ..... Date 23-11-12

For Office Use Only					
Democratic Services:	Authorised for Payment		Date: 04/12/12.		
Payroll:	Input by:	Date:	Batch No:	Checked by:	Date: